



Bylaws of The United Mt. Diablo Athletic Foundation

ARTICLE I: NAME

The organization shall be known as the United Mt. Diablo Athletic Foundation (UMDAF).

ARTICLE II: OBJECTIVES AND PURPOSE

Section 1: The objectives of UMDAF shall be to promote:

- (a) High School Athletics within Mt Diablo Unified School District (MDUSD)
- (b) Community and family involvement in MDUSD high school athletics
- (c) Fundraising and financial support of activities for MDUSD high school athletics

Section 2: UMDAF exists exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

Section 3: UMDAF shall not carry on any other activities not permitted to be carried on:

- (a) By a corporation exempt from Federal Income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law) or
- (b) By a corporation contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue Law)

Section 4: Funds raised by UMDAF will be used to support the athletic programs at the MDUSD high schools identified in ARTICLE III, Section 2 equally and in accordance with applicable laws. *"Equally" in this section means, and is limited to, the following: funds are to be allocated and distributed to each identified high school in the same amount(s).*

ARTICLE III: OFFICERS

Section 1: The officers of UMDAF shall consist of:

President
Vice President
Secretary
Treasurer

These officers shall be elected from the Board of UMDAF



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Section 2: The Board of UMDAF shall consist of two School Representative Officers/members from each of the following identified high schools:

Clayton Valley High School
College Park High School
Concord High School
Mt. Diablo High School
Northgate High School
Ygnacio Valley High School

Section 3:

The number of board members shall consist of not less than six (6) nor more than twelve (12) elected, voting members. There may be a larger number of Board members if approved by the membership. Board size if increased or decreased must preserve equal representation from each of the identified high schools.

ARTICLE IV: ELECTION AND TERMS OF OFFICE

Section 1: Nomination and election of the Board will be held at the spring general meeting.

Section 2: Each Board member shall serve a two-year term with half of the board being elected each year. The exception will be in the first year the UMDAF exists where the Board members will decide who has the one-year term.

Section 3: No Board member shall serve more than two consecutive terms.

Section 4: Any vacancy will be filled by the Board

Section 5: The Board shall elect the officers after the spring general meeting. Membership on the Board shall not be a necessary qualification for officers. Officers shall serve at the pleasure of the Board and may be removed from office by majority vote of the Board

ARTICLE V: DUTIES OF THE OFFICERS

Section 1: President

The President of the Board shall preside at meetings of the Board, except that the Vice President shall preside at the request of the President of the Board or in the event of the absence or inability to act of the President of the Board. The President or Vice President is authorized, on behalf of UMDAF, to execute and (unless express authority shall be elsewhere conferred by order or resolution of the Board) shall execute on behalf of UMDAF all documents necessary to implement programs or policies which have been approved by the Board. The President may, subject to approval of the Board, form committees as needed. The President shall be an eligible signer of checks and purchase orders.



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Section 2: Vice President

The Vice President shall perform the duties and acts authorized or required of the President in case of the inability of the President to act. For purposes of this section, 'inability of the President to act' includes (1) the President's absence from a Board meeting at which the Vice President is present and (2) other circumstances where the President is unable to act in his/her capacity as President as determined by the Board. The Vice President shall be an eligible signer of checks and purchase orders.

Section 3: Secretary

The Secretary shall keep minutes of all meetings. The Secretary is the custodian for all current and historical copies of all UMDAF documents including, but not limited to, bylaws, contract, and purchase orders, as deemed necessary by the State of California, the Internal Revenue Board, and any other governmental bodies.

Section 4: Treasurer

The Treasurer shall collect and receive all money and disburse funds as directed by the Board of UMDAF. He/she shall keep an accurate financial record and shall render a report at all Board and general meetings. The Treasurer shall submit a proposed budget with input from all MDUSD high schools Athletic Directors at the fall Board meeting and fall general meeting. The Treasurer shall ensure that all UMDAF checks and purchase orders be signed by at least two persons, the President, Vice President and/or Treasurer.

ARTICLE VI: BOARD AND GENERAL MEETINGS

Section 1: The Board shall meet at least three (3) times a year. The President may call additional meetings as necessary.

Section 2: The Board quorum shall consist of at least two thirds of its members. A quorum must be present for business to be conducted and/or a Board meeting to be held.

Section 3: Written notice of Board meetings, including the time and place of the meeting, shall be provided to all members of the Board at least one week prior to the scheduled meeting. Notice by e-mail at the e-mail address provided by members of the Board is acceptable. This notice requirement may be waived by unanimous vote of the Board as to any particular Board meeting.

Section 4: Attendance of board members shall be required at all Board meetings. Member of the Board failing to attend three consecutive Board meetings may constitute grounds for dismissal from office. The Board shall notify said member of the Board, in writing, that a personal appearance at the next Board meeting shall be required from the Director or Appointee, if said Director or Appointee wishes to continue in said position. Absence from said board meeting may constitute grounds for dismissal from office. Dismissals must carry a majority vote of the board.



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Section 5: Except as otherwise specifically provided herein, all matters coming before the Board or a committee of the Board for determination shall be determined by a majority vote

Section 6: No member of the Board or officer shall receive salary or other compensation for services as a member of the Board or as an officer. It is also intended that members of the Board pay their own ordinary expenses (such as expenses in connection with attending Board meetings) in serving as a member of the Board. However, members of the Board and officers may be reimbursed for actual expenses incurred by reason of the performance of official UMDAF business in accordance with policy established by the Board or as otherwise approved by the Board.

Section 7: Except when specifically authorized by the Board, no Board member shall make or enter into any contract, commitment, or other undertaking on behalf of UMDAF

Section 8: General meetings shall occur at least three (3) times a year: fall, winter, and spring. General meetings are open to all parents and community members.

Section 9: Any parent, student, or community member voting at a General meeting must be at least 18 years of age.

Section 10: A general meeting vote shall consist of a majority of those in attendance.

ARTICLE VII: PROCEDURES

Section 1: Robert's Rules of Order, revised edition, shall govern the procedures of UMDAF in all cases not covered by these bylaws.

ARTICLE VIII: BYLAWS AND AMENDMENTS

Section 1: These bylaws can be amended as follows:

- (a) Amendment to the bylaws shall be submitted in writing to the President and if approved by the UMDAF Board.
- (b) The amendment will be presented at the next General Meeting by the Secretary and approved by a majority of the voting members in attendance.

ARTICLE IX: DISSOLUTION

Section 1: If at any time the UMDAF should be dissolved, any remaining funds shall be distributed equally to each athletic booster club of the identified high schools after paying or adequately providing for the debts and obligations previously incurred. (*Identified high schools in ARTICLE III, Section 2*)